

15<sup>th</sup> Professional Development  
Course in  
Management,  
Public Health and  
Health Sector Reforms  
for  
District Medical Officers

14<sup>th</sup> November 2011 to 21<sup>st</sup> January, 2012

*Introductory Document*

*Supported by*



Ministry of Health and Family Welfare,  
Government of India

*Organised by*



आरोग्यम् सुखसाम्प्रदा

National Institute of Health and Family Welfare  
New Delhi-110 067

**15<sup>th</sup> Professional Development Course**  
**in**  
**Management, Public Health and Health Sector Reforms**  
**for**  
**District Medical Officers**

(14<sup>th</sup> November, 2011 – 21<sup>st</sup> January, 2012)

**Course Director**

Director I/c

**Nodal Coordinator**

Prof. (Mrs.) M. Bhattacharya

<b>S. No.</b>	<b>Course Coordinators</b>	<b>Dates</b>	<b>Mobile</b>
1	Dr. T.G. Shrivastav	14-11-11 to 02-12-11	<b>(9873710664)</b>
2	Dr. P. Swain	03-12-11 to 25-12-11	<b>(9899783178)</b>
3	Dr. Rajesh Kumar	26-12-11 to 07-01-12	<b>(9891122681)</b>
4	Dr. Ankur Yadav	08-01-12 to 21-01-12	<b>(9968911348)</b>

**Course Associates**

1	Mr. Subhash Chand		<b>(9716104965)</b>
2	Dr. (Mrs.) Vinod Joon		
3	Mr. Devmitra Arya	14-11-11 to 21-01-12	<b>(9810753439)</b>

**Secretarial Assistance**

1	Mr. Vikas Kanojia
2	Mrs. Radha

## **Introduction**

The issues relating to the Health & Family Welfare of one billion plus population in India are too many. However, those relating to the primary health care including care for mothers & children and population stabilization have social as well as administrative dimensions. The multitude of tasks in this sector cannot be performed by the providers alone. Participation of communities in comprehensive health care business through interrelated sectors other than medical and public health is essential for attainment of the cherished goals indicated in the National Population Policy 2000 and the National Health Policy 2002.

The National Rural Health Mission (NRHM) was launched on 12<sup>th</sup> April, 2005 based on lessons learnt so far to bring about changes in the health care delivery system and in the health status of the people, specially those who live in rural areas and the marginalized population in the hard to reach areas. The emphasis has been given to well managed services through technically competent, health managers grounded in principles of management.

The Professional Development Course is a step to bridge the gap in a short duration by building a critical mass of the doctors, working as senior administrators to be effectively able to deliver the services under NRHM which follows the path of health sector reforms.

The PDC curriculum has been suitably made according to NRHM guidelines by including subjects like running peripheral health facilities, planning for FRU's , Village Health & Nutrition Days, linkage with ASHA, equity/gender issues, Rogi Kalyan Samiti, integration of health schemes at grassroot level, financial aspects, optimum management of resources, preparation of District Programme Implementation Plan and innovations in service delivery. PDC is designed to update professionals and help them hone their skills in an effective way.

The Professional Development Course launched in 2001 and inoperating since then has been evaluated twice. First by Tata Institute of Social Sciences (TISS) and second time by Administrative Staff College of India (ASCI). The observation of the experts who conducted the evaluation, submitted to the Department of Family Welfare, Govt. of India vindicated the usefulness of the course while recommending marginal changes, which have since been incorporated.

The course subsequently has been rolled out to selected 17 regional training centres throughout the country.

A meeting of the CTIs was held at NIHFWS on 15<sup>th</sup> and 16<sup>th</sup> May, 2009 towards standardization of the course contents, programme schedule, sessional

objectives and the field visits. It was decided that 80% will be uniform for all and 20% local changes were permitted. Based on the suggestions during the meeting the following changes were listed: -

- a). Time for some of the subjects was increased e.g. sessions on finance and programme management.
- b). Action Plans should be related to NHRM at levels of districts/blocks/PHCs.
- c). Meticulously structured, multi-dimensional evaluation forms for sessions and pre/post course were finalized.
- d). Field visits made more structured and to be conducted in low and high performing states.
- e). A set of power-point presentations and sessional objectives adopted which were distributed to all CTIs.

The responsibilities for conducting the 15<sup>th</sup> course is to be shared by almost all the departments of NIHFWS with the department of CHA as the nodal coordinating department

## **Course Content**

The course will cover five main areas:

### **1. Management**

- Basic Management concepts - Functions & principles
- Planning, Monitoring & Evaluation
- Human resource management
- Materials management
- Office procedures & disciplinary procedures
- Health Management Information System
- Dealing with change
- Quality of Hospital and Health Services

### **2. Communication**

- Organization communication
- Communication with community
- PLA Techniques

### **3. Public Health**

- National Rural Health Mission (NRHM)
- Health & demographic indicators
- Principles of Epidemiology
- Surveillance of diseases
- Epidemic and disaster management
- National Health Programmes

- Population/Health Policies and Acts.

#### **4. Health Financing**

- Basics of health economics
- Financial management
- Alternative financing schemes
- Public-private partnership
- Health insurance
- User fee systems

#### **5. Health Sector Reform and Decentralization**

- Role of Panchayati Raj in health sector
- Innovative programme strategies under NRHM
- Role of ASHA
- Role of different officers in implementation of NRHM

### **Computer**

- Basic Operations of computers.
- Use of MS Word, MS Excel, Power Point & Internet.
- Preparation of Action Plan on Computer.

### **Aim of the Course**

To improve the competencies of district based doctors called to take on public health & managerial responsibilities and in turn improve the overall management of health services, and implement the health sector reforms.

### **Objectives**

At the end of the course the participants should be able to:

- Explain the existing status of policies, public health programmes and managerial practices in their district.
- Apply principles and techniques of health management and public health for effective delivery of health care under NRHM.
- Describe the components of health sector reforms and their implementation.
- Identify the changes required in the district health system for instituting reforms.
- Prepare an Action Plan related to NRHM issues in their district.
- Demonstrate adequate computer literacy required for day to day working and making presentations

## **Methodology**

The programme is need-based, participatory, practical and involving extensive use of exercises, management tools, case studies, group-work & presentation, field demonstration and 'hands on' training in the field. The course coordinators are aware that as many of the district doctors already have considerable experience of the subjects, they will be encouraged to share experiences using resources provided by the trainers.

As a part of the training district doctors will be expected to produce an "Action Plan" related to NRHM for their own district during the course of the training. Each participant would also have to work on given assignments, which would form the Portfolio.

## **Nature of Participants**

Participants will be medical officers preferably from districts, which are already implementing health sector reforms with the service experience of 12-16 years faculty from the Department of Community Medicine and SIHFWs.

## **Course Materials**

The course materials are being provided in hard-copy and soft-copy.

### **Hard-copy**

- Health Management
- NRHM
- Management of Public Health Services

### **Soft copy**

- Computer Fundamentals
- National Health Policy
- National Health Programmes
- Disaster Management
- PLA/PRA

## **Evaluation of Course**

- The evaluation of the course will be carried out as
- Pre course evaluation of participants.
  - Sessional assessment
  - Post course evaluation of participants.
  - Assessment of District Action Plans.

- Assessment of Portfolios.

### **Course Outcome**

To develop effective public health managers for the delivery of quality health care under current health sector reforms at the district level in tune with NHRM.

### **Award of prizes and Certificate**

- A certificate will be given to each participant for undergoing the complete training.
- The Best Action Plan will be awarded cash prize and certificate.
- Prize and certificate would also be awarded for the best portfolio.

### **Funding**

Funded by Ministry of Health & Family Welfare.

## 15<sup>th</sup> Professional Development Course in Management, Public Health & Health Sector Reforms for DMOs

### PROGRAMME SCHEDULE

Day & Date	9:30 am to 10:00 am	10:00 am to 11:15 am	11:30 am to 1:00 pm	2:00 pm to 3:15 pm	3:30 pm to 5:00 pm	
<b>Monday 14-11-11</b>	Recap, experience sharing & preparation of port folio	1. Introduction, Expectations & Fears and Pre Course Evaluation Course Team	2. Overview of NRHM Dr. M. Bhattacharya	3 & 4. Organisational Behaviour Laboratory for Developing Self Understanding & Awareness L/D Dr. P.L. Trakroo		
<b>Tuesday 15-11-11</b>		5, 6, 7 & 8. Organisational Behaviour Laboratory for Developing Self Understanding & Awareness L/D Dr. P.L. Trakroo				
<b>Wednesday 16-11-11</b>		9 & 10 Overview of Management in Health Sector: Process, Functions and Skills of Management L/D Dr. A.K. Sood	11 & 12. Human Resource Management LD/ Exercises Dr. N.K. Sethi			
<b>Thursday 17-11-11</b>		13, 14, 15 & 16. Leadership and Team Building & Role of Medical Officers L/D and Games Dr. V.K. Arora				
<b>Friday 18-11-11</b>		17, 18 & 19. Supportive Supervision L/D Dr. V.K. Arora			20. Introduction to MS-Word Mr. P.D. Kulkarni	
<b>Saturday 19-11-11</b>		21, 22, 23 & 24. Computer (Teaching-email)				

**Note: 5.30 p.m. to 6.30 p.m. Computer Practical Sessions everyday**



**2<sup>ND</sup> WEEK**

<b>Day &amp; Date</b>	<b>9:00 am to 10:00 am</b>	<b>10:00 am to 11:15 am</b>	<b>11:30 am to 1:00 pm</b>	<b>2:00 pm to 3.15 pm</b>	<b>3:30 pm to 5:00 pm</b>	
<b>Monday 21-11-11</b>	Recap, experience sharing & preparation of port folio	25 & 26. Motivation L/D Dr. Neera Dhar		27 & 28. Interpersonal Communication and Counselling L/D Dr. Pratima Mittra		
<b>Tuesday 22-11-11</b>		29 & 30. Negotiation Skills and Management of Conflict L/D Dr. Neera Dhar		31 & 32. Computer Practice  Mr. P.D. Kulkarni		
<b>Wednesday 23-11-11</b>		33.Comm. Process Scope and Importance in Health L/D Dr.Swati Bute	34 Strategic Communication Design for Senior Medical Officers for Delivering Quality Services Dr. T. Mathiyazhagan		35 & 36. District Communication Plan Communication Strategy for BCC L/D Dr. Sanjeev Kumar	
<b>Thursday 24-11-11</b>		37. Managing Media and Public Relation Dr. T. Mathiyazhagan	38.Writing for Newspaper & Articles Mr. G. Subramanian		39 & 40. Principles of PLA/PRA for Community Mobilization L/D Dr. A.M. Khan	
<b>Friday 25-11-11</b>		41, 42, 43 & 44. PLA/PRA L/D and Field visit Dr. A.M. Khan				
<b>Saturday 26-11-11</b>		45 & 46. Using Posters for Communication Mr. Ashok Choudhary			47 & 48. Computer Class	

**Note: 5.30 p.m. to 6.30 p.m. Computer Practical Sessions everyday**

### 3<sup>RD</sup> WEEK

Day & Date	9:30 am to 10:00 am	10:00 am to 11:15 am	11:30 am to 1:00 pm	2:00pm to 3:15 pm	3:30 pm to 5:00 pm	
<b>Monday</b> 28-11-11	Recap, experience sharing & preparation of port folio	49 & 50. Preparation of Action Plan L/D Prof. N.K. Sethi		51 & 52. Sources Use of Data for Planning L/D Dr. M. Bhattacharya		
<b>Tuesday</b> 29-11-11		53 & 54. Situation Analysis & Formulation of Objectives for Action Plan L/D Dr. V.K. Tiwari		55 & 56. Overview of Hospital Administration & Planning for Hospital L/D Dr. J.K. Das		
<b>Wednesday</b> 30-11-11		57 & 58. Hospital Materials Management & Inventory Control L/D Dr. J.K. Das		59. Accreditation Processes in Hospital Dr. K.K. Kalra	60. Training Needs Assessment L/D Dr. U. Datta	
<b>Thursday</b> 01-12-11		61. Equipment Management L/D Dr. A.K. Agarwal	62. Universal Precaution in Hospitals and Health Centres Dr. Krishna Ray		63 & 64. Visit to Chacha Nehru Bal Chikitshalay/ Holy Family Hospital for Biomedical Waste Management Course Team	
<b>Friday</b> 02-12-11		65 & 66. Consumer Rights and Responsibilities L/D Dr. Sidharth Sathpathy		67 & 68. Visit to J.P.N. Apex Trauma Centre, AIIMS Course Team		
<b>Saturday</b> 03-12-11		69 & 70. Computer Class (Word)		71 & 72. Briefing of Field Visit Course Coordinator		

**Note: 5.30 p.m. to 6.30 p.m. Computer Practical Sessions everyday**

### 4<sup>TH</sup> WEEK

#### First Field Visit (03-12-11 to 10-12-11) to MP

<b>Saturday 03-12-11</b>	<b>Departure for field visit</b>
<b>Saturday 10-12-11</b>	<p>At the Village- PRI, AWW, ANM &amp; ASHA under NRHM and MPW (male) Visit to sub-centre &amp; Anganwari Centre and a AYUSH Clinic.</p> <p>At the PHC- (24 X 7 Services) &amp; FRU</p> <p>Visit to CHC- BDO, BPM, NGO CDPO, Convergence, welfare schemes, Immunization, resource mapping in health for planning, implementation of programmes</p> <p>Visit to the Distt.- DPMO, Public Health Laboratory, RKS</p> <p>Visit to the state - NRHM coordination &amp; implementation, SPMU and Programme Officers</p> <p>(to prepare a report and present at state level)</p>

**5<sup>TH</sup> WEEK**

<b>Day &amp; Date</b>	<b>9:30 am to 10:00 am</b>	<b>10:00 am to 11:15 am</b>	<b>11:30 am to 1:00 pm</b>	<b>2:00pm to 3:15 pm</b>	<b>3:30 pm to 5:00 pm</b>	
<b>Monday 12-12-11</b>	Recap, experience sharing & preparation of port folio	73. Public Health in Metropolitan Cities Dr. N.K. Yadav	74. Mainstreaming Health Promotions in National Health Programmes L/D Dr. J.S. Thakur	75 & 76. Epidemic Management L/D & Exercises Dr. P.L. Joshi		
<b>Tuesday 13-12-11</b>		77. Epidemiology: Surveillance in Public Health L/D Prof. M. Bhattacharya	78. Strategy for Polio Eradication L/D Dr. Sunil Bahl & Course Team	79. IDSP L/D & Exercises Dr. Gyan Singh	80. Exercises in Epidemiology and Surveillance  Course Team	
<b>Wednesday 14-12-11</b>		81. Role of ICDS in Health Sector L/D Dr. Dinesh Paul/ Dr. Neelam	82. FRU Functioning and Constraints L/D Dr. K. Kalaivani	83. Janani Suraksha Yojana L/D Dr. Renu Shahrawat	84. Trainings under NRHM with emphasis on ASHA L/D Dr. P.K. Nayak/Anamika Saxena	
<b>Thursday 15-12-11</b>		85. Basic & Emergency Obstetric Care L/D  Dr. H. Bhushan	86. Family Planning Programmes L/D  Dr. S.K. Sikdar	87 & 88. Public Health Nutrition in Women & Children L/D Dr. Sheila Vir		
<b>Friday 16-12-11</b>		89. Iodine Deficiency Disorder L/D Dr. Umesh Kapil	90. Vit 'A' Prophylaxis L/D Dr. Umesh Kapil	91. IMNCI L/D Dr. S.V. Adhish	92. RTI/STI  Dr. Manju Bala	
<b>Saturday 17-12-11</b>		93 & 94. Visit to VCTC/ STD Center at Safdarjung Hospital			95 & 96. Computer Practice	

**Note: 5.30 p.m. to 6.30 p.m. Computer Practical Sessions everyday**

**6<sup>TH</sup> WEEK**

<b>Day &amp; Date</b>	<b>9:30 am to 10:00 am</b>	<b>10:00 am to 11:15 am</b>	<b>11:30 am to 1:00 pm</b>	<b>2:00 pm to 3:15 pm</b>	<b>3:30 pm to 5:00 pm</b>
<b>Monday 19-12-11</b>	Recap, experience sharing & preparation of port folio	97 & 98. Infant & Young Child Feeding Visit to Kalawati Saran Hospital  Course Team		99 & 100. Immunization & Management of Cold Chain For Vaccines L/D Prof. M. Bhattacharya & Dr. P. Deepak	
<b>Tuesday 20-12-11</b>		101. Microplanning for Immunization  Dr. Renu Paruthi	102. HIV / AIDS L/D Dr. M. Bhattacharya	103. Integrated Vector Borne Disease Control Programme L/D Dr. P.L. Joshi	104. Computer Practice  Mr. P.D. Kulkarni
<b>Wednesday 21-12-11</b>		105. Non- Communicable Diseases L/D Dr. Sudhir Gupta	106. RNTCP L/D Dr. M. Bhattacharya/ Dr. Ashok Kumar	107 & 108. Visit to NAZ Foundation for HIV Care (Demonstration) Course Team	
<b>Thursday 22-12-11</b>		109. Mental Health Programme L/D Dr. Jagdish Kaur	110. Prevention of Cardiovascular Diseases L/D Dr. R. Yadav	111. Adolescent Health Programmes L/D Dr. S. Menon	112. Leprosy Elimination Programme L/D Dr. M.A. Arif
<b>Friday 23-12-11</b>		113. Gender Mainstreaming Dr. Renu Shahrawat	114. National Tobacco Control Programme L/D Dr. Poonam Khattar	115 & 116. Use of Biostatistics in Health Sector L/D & Exercise Dr. Pushpanjali Swain	
<b>Saturday 24-12-11</b>		117 & 118. Visit to MCD Delhi for Innovative programmes		119 & 120. Computer Practice Computer Centre	

**Note: 5.30 p.m. to 6.30 p.m. Computer Practical Sessions everyday**

**7<sup>TH</sup> WEEK**

<b>Day &amp; Date</b>	<b>9:30 am to 10:00 am</b>	<b>10:00 am to 11:15 am</b>	<b>11:30 am to 1:00 pm</b>	<b>2:00 pm to 3:15 pm</b>	<b>3:30 pm to 5:00 pm</b>
<b>Monday 26-12-11</b>	Recap, experience sharing & preparation of port folio	121. Annual Health Survey L/D Dr. Rattan Chand	122. Overview of Health Sector Reforms L/D Dr. T. Bir	123 & 124. HMIS System and Role of MOs under NRHM L/D + Demonstration Dr. S.C. Gulati	
<b>Tuesday 27-12-11</b>		125. Management of Change L/D Dr. N.K. Sethi	126. Health Care Financing L/D Dr. K.S. Nair	127 & 128. Costing & Budgeting in IEC/ Training Programme L/D & Exercises Dr. K.S. Nair	
<b>Wednesday 28-12-11</b>		129. User Charges in Public Health Services L/D Dr. V.K. Tiwari	130. Community Health Insurance L/D	131 & 132. GFR, Tender and LPC L/D & Exercises Dr. S.K. Chaturvedi	
<b>Thursday 29-12-11</b>		133 & 134. Public Private Partnership L/D and Exercises Dr. Sanjay Gupta		135 & 136. Accounting and Budgeting LD/ Mr. Anoop Gupta	
<b>Friday 30-12-11</b>		137. Role of AYUSH under NRHM Dr. Sulochana Bhatt	138. Use of IT in Health L/D Dr. Tarun Seem	139 & 140. Computer Practice Mr. P.D. Kulkarni	
<b>Saturday 31-12-11</b>		141 & 142. HS-PROD		143 & 144. Briefing of Field Visit Course Coordinator	

**Note: 5:30 p.m. to 6:30 p.m. Computer Practical Sessions everyday**

**8<sup>TH</sup> WEEK**

**Second Field Visit (31-12-11 to 07-01-12)**

<b>Saturday 31-12-11</b>	Departure
	Demonstration of various Innovative initiatives under NRHM  State/ Distt. NRHM Unit/ SPMU  Financial –Fund Flow, PPP, Outsourcing, contracting/ NGOs, Accredited Hospitals  Health Insurance- Logistics & Supply and Drugs Distribution, IPHS HMIS
<b>Saturday 07-01-12</b>	Return

**9<sup>TH</sup> WEEK**

<b>Day &amp; Date</b>	<b>9:30 am to 10:00 am</b>	<b>10:00 am to 11:15 am</b>	<b>11:30 am to 1:00 pm</b>	<b>2:00 pm to 3:15 pm</b>	<b>3:30 pm to 5:00 pm</b>
<b>Monday 09-01-12</b>		145 & 146. Logistics & Supply of Essential Drugs and Consumable in Health Sector L/D  Dr. P. C. Samantaray		147 & 148. PNDT & MTP Act L/D Dr. (Mrs.) R. Samantaray	
<b>Tuesday 10-01-12</b>	Recap, experience sharing & preparation of port folio	149 & 150. Managing Medico Legal Cases L/D  M.C. Gupta		151 & 152 CPA & Medical Negligence L/D Dr. Sher Singh Kashyotia	
<b>Wednesday 11-01-12</b>		153 & 154. Office & Disciplinary Procedures L/D  Dr. S.K. Chaturvedi		155 & 156. Disaster Preparedness & Management L/D  Dr. A.K. Shrivastava	
<b>Thursday 12-01-12</b>		157 & 158. Geriatric Care and Services in India L/D  Prof. A.M. Khan		159 & 160. NSSK Dr. Nandini A., Dr. Chetna Chauhan, Dr. Geetanjali	
<b>Friday 13-01-12</b>		161, 162, 163 & 164. Preparation of Port Folio and Action plan, Submission of Portfolio Course Team/ Participants			
<b>Saturday 14-01-12</b>		165, 166, 167 & 168. Computer Class Computer Center			

**Note: 5:30 p.m. to 6:30 p.m. Computer Practical Sessions everyday**



<b>Day &amp; Date</b>	<b>9:30 am to 10:00 am</b>	<b>10:00 am to 11:15 am</b>	<b>11:30 am to 1:00 pm</b>	<b>2:00 pm to 3:15 pm</b>	<b>3:30 pm to 5:00 pm</b>
<b>Monday 16-01-12</b>	Recap, experience sharing & preparation of port folio	169 & 170. Right to Information Act L/D Dr. Rajesh Kumar	171 & 172 Presentation of Action Plan (Practice)  Participants Dr. P.L. Joshi		
<b>Tuesday 17-01-12</b>		173, 174, 175 & 176. Preparation of Action Plan			
<b>Wednesday 18-01-12</b>		177, 178, 179 & 180. Presentation of final Action Plan Judges ( Dr. P.L. Joshi, Dr. S.K. Chaturvedi, Ms. Anamika Saxena)			
<b>Thursday 19-01-12</b>		181, 182, 183 & 184. Presentation of Action Plan Judges ( Dr. P.L. Joshi, Dr. S.K. Chaturvedi, Ms. Anamika Saxena)			
<b>Friday 20-01-12</b>		Computer Test	Post Course Evaluation & Wrap Up Dr. P.K. Nayak & Dr. B. Kishore		
<b>Saturday 21-01-12</b>		Payment			

**10<sup>TH</sup> WEEK**



## **Sessional Objectives**

### **1. Pre Course Evaluation**

At the end of the session, the participants should be able to:-

- (i) List the expected learning from the course vis-à-vis their role in the field & their fears & expectations.

### **2. Overview of NRHM**

At the end of the session, the participants should be able to:-

- (i) List the goals and strategy of NRHM.
- (ii) Identify approaches to operationalise the mission goals.
- (iii) Discuss problems in implementation.

### **3 – 8.**

#### **Organizational Behaviour Laboratory for Developing Self Understanding & Awareness**

At the end of the session, the participants should be able to:-

- (i) List steps for self-improvement.
- (ii) Discuss the groups/individual behaviour dynamics.

### **9 & 10.**

#### **Overview of Management in Health Sector: Process, Functions and Skills of Management**

At the end of the session, the participants should be able to:-

- (i) Describe the basic concepts of management.
- (ii) Describe the management, process & functions.
- (iii) Analyze issues related to management practices in context of health care delivery.

### **11 & 12.**

#### **Human Resource Management**

At the end of the session, the participants should be able to:-

- (i) Describe the importance of human resource as being central to an organisation.
- (ii) Discuss the difference between role and job and how to increase their role effectiveness.

### **13 – 16.**

#### **Leadership and Team Building & Role of MOs**

At the end of the session, the participants should be able to:-

- (i) Describe the various styles of leadership.
- (ii) Analyze their-own leadership style.
- (iii) Explain the ways of building a health team

**17 - 19.**

**Supportive Supervision**

At the end of the session, the participants should be able to:-

- (i) Explain the concept, functions and styles of supervision.
- (ii) Describe the supervisory practices within a district health system.

**25 & 26.**

**Motivation**

At the end of the session, the participants should be able to:-

- (i) Explain work motivation and the ways to motivate subordinates.
- (ii) How work motivation can be applied in a district health organization.

**27 & 28.**

**Interpersonal Communication and Counselling**

At the end of the session, the participants should be able to:-

- (i) Explain the importance of Interpersonal Communication (IPC) in effective delivery of Public Health Services.
- (ii) Describe the process of interpersonal communication.
- (iii) List the skills of explaining.
- (iv) Enumerate the skills of active-listening
- (v) Discuss the skill of non-verbal communication
- (vi) List the barriers of effective Interpersonal Communication
- (vii) Discuss the role of emotional and spiritual intelligence effective in Interpersonal communication.

**29 & 30.**

**Negotiation Skills and Management of Conflict**

At the end of the session, the participants should be able to:-

- (i) Describe how to set up a negotiation process to avoid conflict.
- (ii) Describe how to use arbitration in the negotiation process.
- (iii) Discuss the process for identifying the causes of conflict.
- (iv) Discuss the process of team building.

**33. Communication Process: Scope and Importance in Health**

At the end of the session, the participants should be able to:-

- (i) Appreciate the importance of the communication in health.
- (ii) Understand the processes of communication

**34. Strategic Communication Design for Senior Medical Officers for Delivering Quality Services**

At the end of the session, the participants should be able to:-

- (i) Describe the strategic communication in NRHM.
- (ii) Discuss the various methods of communication suited for different stakeholders.

**35 & 36.**

**District Communication Plan- Communication Strategy for BCC**

At the end of the session, the participants should be able to:-

- (i) Discuss various strategies and methods of communication.
- (ii) Guidelines for preparation of district communication plan.

**37. Managing Media and Public Relations**

At the end of the session, the participants should be able to:-

- (i) Explain the significance of managing media.
- (ii) Describe the methods for managing media.

**38. Writing for Newspaper**

At the end of the session, the participants should be able to:-

- (i) Prepare write up/stories for Newspapers related to health education.

**39 & 44.**

**Principles of PLA/ PRA for Community Mobilization and Field Visit**

At the end of the session, the participants should be able to:-

- (i) Explain the concept of PLA/PRA.
- (ii) Describe the various methods of PLA/PRA.
- (iii) Discuss the use of PLA/PRA for enhancing community participation.

**45 & 46.**

**Using Posters for Communication**

At the end of the session, the participants should be able to:-

- (i) Explain the need for change
- (ii) Describe the methods of communicating for change.

**49 & 50.**

**Preparation of Action Plan**

At the end of the session, the participants should be able to:-

- (i) Identify the problem in their work place.
- (ii) Diagnose the causes of the problem.
- (iii) Frame goals, objectives and strategies.
- (iv) Prepare an action plan.

**51 & 52.**

**Sources & Use of Data for Planning**

At the end of the session, the participants should be able to:-

- (i) Describe the sources of data.
- (ii) Discuss the methods of data interpretation.

**53 & 54.**

**Situation Analysis & Formulation of Objectives for Action Plan**

At the end of the session, the participants should be able to:-

- (i) What is the importance of situation analysis
- (ii) How to carry-out situation analysis.
- (iii) How to use the data from situation analysis for planning at local level.

**55 & 56.**

**Overview of Hospital Administration & Planning for Hospitals**

At the end of the session, the participants should be able to:-

- (i) Describe the planning process in hospitals
- (ii) Discuss the different aspects of Hospital Administration.

**57 & 58.**

**Hospital Materials Management & Inventory Control**

At the end of the session, the participants should be able to:-

- (i) Discuss the importance of using modern scientific method for materials management.
- (ii) Discuss various techniques of materials management including Inventory Control techniques.

**59. Accreditation Processes in Hospital**

At the end of the session, the participants should be able to:-

- (i) Describe the standards and accreditation processes to be adopted for getting accreditation for hospitals.

**60. Training Needs Assessment**

At the end of the session, the participants should be able to:-

- (i) Introduction training needs assessment
- (ii) How to Conduct a Training Needs Assessment

**61. Equipment Management**

At the end of the session, the participants should be able to:-

- (i) Describe the importance of purchasing, keeping inventory and maintaining equipment at district level.
- (ii) Discuss the importance of condemnation procedure in their organizations and the required changes.

**62. Universal Precaution in hospitals and health centres**

At the end of the session, the participants should be able to:-

- (i) List the universal precaution procedures
- (ii) Discuss the implementation process in their own work place.

**63 & 64.**

**Visit to Chacha Nehru Bal Chikitshalay/Holy Family Hospital for Biomedical Waste Management**

- (i) To describe the various functional areas in hospital
- (ii) To discuss the quality of services provided by Holy Family hospital.

**65 & 66.**

**Consumer Rights and Responsibilities**

At the end of the session, the participants should be able to:-

- (i) Discuss the rights & responsibilities of consumers.
- (ii) Explain ways of consumer education.
- (iii) Describe role of quality services in utilization of health services.

**67 & 68.**

**Visit to JPN Apex Trauma Centre of AIIMS**

- (i) Describe the various functional areas in hospital
- (ii) Discuss the quality of services provided by JPN Apex Trauma Centre.

**73. Public Health in Metropolitan Cities**

At the end of the session, the participants should be able to:-

- (i) Understand the health problems, prevention and remedies in context to metropolitan cities.

**74. Mainstreaming Health Promotions in National Health Programmes**

At the end of the session, the participants should be able to:-

- (i) Understanding the concept of health promotion and its importance in health promotion.

**75 & 76**

**Epidemic Management**

At the end of the session, the participants should be able to:-

- (i) Enumerate the steps for epidemic management.
- (ii) Explain the responses for controlling epidemics of communicable diseases.

**77. Epidemiology: Surveillance in Public Health**

At the end of the session, the participants should be able to:-

- (i) Describe the need for surveillance.
- (ii) Discuss the various types of surveillance under National Health Programme.

**78. Strategy for Polio Eradication**

At the end of the session, the participants should be able to:-

- (i) Describe the methods and significance of surveillance in Polio Eradication Programme.
- (ii) Discuss the problems in implementation and process of monitoring.

**79. IDSP**

At the end of the session, the participants should be able to:-

- (i) Discuss organization and functions of the Integrated Disease Surveillance Project.
- (ii) Describe constraints in implementation.

**80. Exercises in Epidemiology and Surveillance**

At the end of the session, the participants should be able to:-

- (i) Describe key features and applications of descriptive and analytic Epidemiology.
- (ii) Describe the processes, uses, and evaluation of public health surveillance.
- (iii) Describe the steps of an outbreak investigation.

**81. Role of ICDS in Health Sector**

At the end of the session, the participants should be able to:-

- (i) Identify the role of ICDS in health.
- (ii) Explain the mechanism for coordination and convergence with NRHM.

**82. FRU Functioning and Constraints**

At the end of the session, the participants should be able to:-

- (i) Discuss the current status of FRUs.
- (ii) Describe the processes for improvement.

**83. Janani Suraksha Yojana**

At the end of the session, the participants should be able to:-

- (i) Explain the concept of JSY.
- (ii) Describe the implementation of JSY.
- (iii) Discuss the problems in implementation.

**84. Trainings under NRHM with Emphasis on ASHA**

At the end of the session, the participants should be able to:-

- (i) Enumerate the kind of training under NRHM.
- (ii) Discuss the National Training Strategy.
- (iii) Discuss the training components of ASHA.



**85. Basic and Emergency Obstetric Care**

At the end of the session, the participants should be able to:-

- (i) Understanding the underlying causes of high MMR in India.
- (ii) Appreciating the efforts being made under NRHM to address the important causes of high maternal mortality.
- (iii) The list of remedial interventions to take care of the important causes of maternal mortality.

**86. Family Planning Programmes**

At the end of the session, the participants should be able to:-

- (i) Discuss the various Family Welfare methods.
- (ii) Describe the constraints in success of Family Planning Programme.

**87 & 88.**

**Public Health Nutrition in Women & Children**

At the end of the session, the participants should be able to:-

- (i) Discuss the status of malnutrition in the country.
- (ii) Describe the various nutritional programs in the country for women & children.

**89. Iodine Deficiency Disorder**

At the end of the session, the participants should be able to:-

- (i) Discuss current situation of iodine deficiency disorders in India and causes.

**90. Vit 'A' Prophylaxis**

At the end of the session, the participants should be able to:-

- (i) Describe the magnitude of Vitamin 'A' deficiency disorder and nutritional blindness in India.
- (ii) Enlist the doses & schedule for treatment of nutritional blindness and Vitamin 'A' prophylaxis.
- (iii) Discuss challenges in implementation.

**91. IMNCI**

At the end of the session, the participants should be able to:-

- (i) Describe the contents of IMNCI.
- (ii) Recognise the role of this programme in reducing infant and child mortality.
- (iii) Plan for its integration in existing Health Care system.

**92. RTI/STI**

At the end of the session, the participants should be able to:-

- (i) Describe the various RTI/STIs.
- (ii) Discuss the programme and constraints in the implementation.

**93 & 94.**

**Visit to VCTC/STD centre at Safdarjung Hospital**

- (i) Administrative structure and functioning of the centre
- (ii) Counselling procedure

**97 & 98.**

**Infant & Young Child Feeding (Visit to Kalawati Saran Hospital)**

At the end of the session, the participants should be able to:-

- (i) Describe infant and child feeding practices and nutrition supplementation for the infant and young child.

**99 & 100.**

**Immunization & Management of Cold Chain for Vaccines**

At the end of the session, the participants should be able to:-

- (i) Describe the overview of immunization programme and cold chain vaccine management.
- (ii) List essential elements of the cold chain and vaccine management system and its importance in the immunization programme.
- (iii) To illustrate storage and correct stocking of vaccine, ice-packs, diluents at district and block health facilities and during the transport.

**101. Microplanning for Immunization**

At the end of the session, the participants should be able to:-

- (i) Describe the microplanning process for the immunization
- (ii) Discuss the problems and solutions for microplanning.

**102. HIV/AIDS**

At the end of the session, the participants should be able to:-

- (i) Describe the programs of HIV/AIDS.

**103. Integrated Vector Borne Disease Control Programme**

At the end of the session, the participants should be able to:-

- (i) Discuss the activities being undertaken under IVBDCP and the strengths and weakness in the programme.

**105. Non Communicable Disease**

At the end of the session, the participants should be able to:-

- (i) Describe the status of NCD in the country.
- (ii) Discuss the Non Communicable Diseases control strategies and progress.

**106. RNTCP**

At the end of the session, the participants should be able to:-

- (i) Describe the programs of TB Control.

**107 & 108.**

**Visit to NAZ Foundation for HIV Care (Demonstration)**

- (i) Describe the role of NGOs in care and support of ill persons.
- (ii) Discuss the services available for HIV/AIDS patients.

**109. Mental Health Programme**

At the end of the session, the participants should be able to:-

- (i) Discuss the magnitude of mental diseases in the country.
- (ii) Discuss the mental health programme in the country.

**110. Prevention of Cardiovascular Diseases**

At the end of the session, the participants should be able to:-

- (i) Discuss factors contributing to Cardiovascular Disease.
- (ii) Explain methods of prevention.
- (iii) Discuss health promotion methods for CVD prevention

**111. Adolescent Health Programmes**

At the end of the session, the participants should be able to:-

- (i) Discuss the status of Adolescent health in the country.
- (ii) State the need for services for adolescents.
- (iii) Describe the existing policy/services in the country.

**112. Leprosy Elimination Programme**

At the end of the session, the participants should be able to:-

- (i) Describe current status of leprosy.
- (ii) Discuss the strategy for elimination of leprosy.

**113. Gender Mainstreaming**

At the end of the session, the participants should be able to:-

- (i) Describe the concept of gender sensitivity.
- (ii) Discuss the means for mainstreaming.

**114. National Tobacco Control Programme**

At the end of the session, the participants should be able to:-

- (i) Describe the initiatives taken by Government.
- (ii) Discuss the tobacco related legislations.
- (iii) Explain the steps to initiate programmes in their workplace.

**115 & 116.**

**Use of Biostatistics in Health Sector**

At the end of the session, the participants should be able to:-

- (i) Describe the concepts of bio statistics for use of DMO.
- (ii) Discuss the various health indicators and the interpretation.
- (iii) Discuss the statistical tools of health applicable to DMOs.

**117 & 118.**

**Visit to MCD Delhi for Innovative Programmes**

- (i) Administrative structure and functioning of the centre

**121. Annual Health Survey**

At the end of the session, the participants should be able to:-

- (i) Describe the method of Annual Health Survey.
- (ii) Discuss the constraints.

**122. Overview of Health Sector Reforms**

At the end of the session, the participants should be able to:-

- (i) List the major health sector reforms.
- (ii) Discuss the various Health Sector Reforms and their implementation status.

**123 & 124.**

**HMIS System and Role of MOs under NRHM**

At the end of the session, the participants should be able to:-

- (i) Describe the sources of data and current HMIS.
- (ii) Discuss problems in implementation and strategies for improvement.

**125. Management of Change**

At the end of the session, the participants should be able to:-

- (i) Discuss the need for a change in an organisation.
- (ii) Explain the mechanisms for implementing changes effectively.
- (iii) Discuss barriers to change.

**126. Health Care Financing**

At the end of the session, the participants should be able to:-

- (i) Describe the concept of health care financing.
- (ii) Describe alternative ways of financing in workplace.
- (iii) List out the main thrust areas of these policies.
- (iv) Discuss the status of implementation of these policies.

**127 & 128.**

**Costing & Budgeting in IEC/ Training Programme**

At the end of the session, the participants should be able to:-

- (i) Describe the costing of various activities.
- (ii) Describe different types of budgeting procedures.
- (iii) Discuss performance based budgeting.

**129. User Charges in Public Health Services**

At the end of the session, the participants should be able to:-

- (i) Discuss the implementation and advantages of user charges.

- (ii) The functioning of Rogi Kalyan Samiti for utilization of user charges.
- (iii) Constraints in implementing user charges.

**130. Community Health Insurance**

At the end of the session the participants should be able to:-

- (i) Appreciate the need for insurance cover to avoid indebtedness due to illness/treatments.
- (ii) Explain concept of risk pooling.

**131 & 132.**

**GFR, Tender and LPC**

At the end of the session, the participants should be able to:-

- (i) Discuss the process of tender.
- (ii) Describe the various government financial rules.
- (iii) Discuss the rules and regulation of local purchase committee (LPC)

**133 & 134.**

**Public-Private-Partnership**

At the end of the session, the participants should be able to:-

- (i) Describe importance of public – private partnerships.
- (ii) Describe mechanisms to develop public private partnerships.

**135 & 136.**

**Accounting & Auditing**

At the end of the session, the participants should be able to:-

- (i) Describe the main financial procedures carried out at district levels.
- (ii) Describe how to maintain accounts and to make UCs, SOEs etc.

**137. Role of AYUSH in NRHM**

At the end of the session, the participants should be able to:-

- (i) Discuss the role of AYUSH under NRHM.
- (ii) Describe the current status.

**138. Use of IT in Health**

At the end of the session, the participants should be able to:-

- (i) Application of Information Technology in development dissemination and management of health related data

**141 & 142.**

**HS-PROD**

At the end of the session, the participants should be able to:-

- (i) To know about the health sector reforms and how to tackle common management problems.

**145 & 146.**

**Logistics & Supply of Essential Drugs and Consumable in Health Sector**

At the end of the session, the participants should be able to:-

- (i) Discuss the Fundamentals of Logistical practices
- (ii) Identify the Essential drug lists in use
- (iii) Describe the Rational use of drugs
- (iv) List steps in weeding out of formulations from market

**147 & 148.**

**PNDT Act & MTP Acts**

At the end of the session, the participants should be able to:-

- (i) Describe the various acts, problems in implementation and solutions.

**149 & 150.**

**Managing Medico-Legal Cases**

At the end of the session, the participants should be able to:-

- (i) Describe the need for knowledge on medico-legal issues.
- (ii) Discuss the various medico-legal issues of relevance.

**151 & 152.**

**CPA & Medical Negligence**

At the end of the session, the participants should be able to:-

- (i) Describe the important aspects of CPA & and other examples of medical negligence.
- (ii) Discuss the operationalization of these acts in their districts.

**153 & 154.**

**Office & Disciplinary Procedures**

At the end of the session, the participants should be able to:-

- (i) Describe the shortcomings in functioning of an office.
- (ii) Describe the steps in implementing disciplinary procedures.
- (iii) Describe various vigilance procedures.

**155 & 156.**

**Disaster Preparedness & Management**

At the end of the session, the participants should be able to:-

- (i) List the various events and disasters, which require preparedness.
- (ii) Describe the contingency plans for managing them.

**157 & 158.**

**Geriatric Care & Services in India**

At the end of the session, the participants should be able to:-

- (i) Describe the status of geriatric care in India and role of Govt. & NGOs.

**159 & 160.****NSSK**

At the end of the session, the participants should be able to:-

- (i) Demonstrate the ABCD skills in maternal resuscitation.
- (ii) List, identify and manage the most common causes of maternal mortality of India.
- (iii) Assess a new born at birth, provide essential new born care and perform neo-natal resuscitation, if required (through a mannequin)

**161 - 164, 171-184****Preparation of Port Folio & Action Plan**

At the end of the session, the participants should be able to:-

- (i) Identify the problem in their work place.
- (ii) Diagnose the causes of the problem.
- (iii) Frame goals, objectives and strategies.
- (iv) Prepare an action plan.

**Then Presentation of Action Plans****169 & 170.****Right to Information Act**

At the end of the session, the participants should be able to:-

- (i) Explain the various provisions under the RTI Act.
- (ii) Discuss the procedure to be followed for implementation of the Act.

**Computer Test**

At the end of the session, the participants should be able to:-

- (i) Test the skills/knowledge of the participants.

**Post Course Evaluation**

A structured format used and participants attempt it.

**20, 21-24, 31-32, 47-48, 69-70, 95-96, 104, 119-120, 139-140, 165-168****Computer Classes and Preparation of Action Plan on Computer**

At the end of the session, the participants should be able to:-

- (i) Describe the MS Word, MS Excel & Power Point, internet and their use.
- (ii) Demonstrate the skills to work on them and prepare Action Plan on Power point.

**RESOURCE PERSONS  
(EXTERNAL)**

<b>S. No.</b>	<b>Contact Name</b>	<b>Address</b>	<b>Email &amp; Phone</b>
1.	Dr. P.L. Trakroo Professor	House No-939, Sector-21 C Housing Board Colony, Faridabad, Haryana -121001	trakroodrpl@gmail.com M: 9811616741
2.	Dr. Sanjeev Kumar Communication Consultant	Flat No-6, Harsukh Apartment, Sector-7, Plot No-4, Dwarka, New Delhi-1100145	Phone: 25072843, Email: sanjeevbcc@yahoo.co.in
3.	Mr. G. Subramanian Deputy Director	Centre Information Centre, JNU Old Campus, New Delhi-110067	Phone (O):- 011-26185088 Email:- gs.manian@nic.in
4.	Dr. K.K. Kalra Medical Superintendent (Pediatrics)	Chacha Nehru Bal Chikitsalaya, Govt. of NCT of Delhi, Geeta Colony, Delhi -110031	Ph (O):- 011-22013373, 22013374 Fax:- 22042750 cnbc2003@yahoo.co.in
5.	Dr. A.K. Agarwal Professor	Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068	(O):- 011-29533078, 29535924-32 Fax:- 011-29534935 Mobile:- 9810423788
		<b>Residential:-</b> 290- Nilgiri Apartment, Alakhnanda, New Delhi-110019	akagarwal@ignou.ac.in
6.	Dr. Krishna Ray Professor	Sec C, Pkt. 2, 2240, Vasant Kunj, New Delhi 110070	drkray@yahoo.com Res:- 011-26125080 Mobile: 9811553103
7.	Dr. Sidharth Sathpathy Professor	Deptt. of Hospital Administration, All India Institute of Medical Sciences (AIIMS), New Delhi	9868397012 +91-11-26594708 26593219, 26594716 dr.sidharthasathpathy@gmail.com
8.	Dr. M.C. Misra Prof. & Head	Deptt. of Surgery & Chief, Jai Prakash Naraina Apex Trauma Centre, All India Institute of Medical Sciences, Raj Nagar, Ringh Road, New Delhi-110029	Ph (O):- 011-26594776, 26731153, 26731150 Fax: 011-26588663, 26588641, 26106826 mcmisra@gmail.com misramahesh@hotmail.com
9.	Dr. N.K. Yadav MHO (Health Department)	Municipal Corporation of Delhi 18 <sup>th</sup> Floor, Civic Centre Jawahar Lal Nehru Marg Minto Road, New Delhi	Office: 23961098 Fax: 23963208 M: 9811052722 mhamcd@mcd.org.in



<b>S. No.</b>	<b>Contact Name</b>	<b>Address</b>	<b>Email &amp; Phone</b>
10.	Dr. J.S. Thakur Consultant	World Health Organization India Office, 537, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi -110 011	Phone: 91-11-47594800, 23061955, 23063632, 23061993;  Fax: 91-11-23062450 thakurj@searo.who.int
11.	Dr. Sunil Bahl Senior Technical Advisor to the Project Manager	National Polio Surveillance Project, R.K. Khanna Tennis Stadium, Afrika Avenue, Safdarjung Enclave, New Delhi 110029	Ph(O) :- 011-26169727, 26169889  Fax: 011-26191865, 26191879, 26169726  bahls@npsuindia.org (M): 9810037538
12.	Dr. Dinesh Paul Director	National Institute of Public Cooperation & Child Development (NIPCCD), 5, Sirifort Institutional Area, Hauz Khas, New Delhi-110016	Ph: 26964373, 26963382, 26865187, 26515579, 26963383, 26962447  pauldinesh@vsnl.com
13.	Dr. P.K. Nayak Deputy Commissioner (Trg.)	Ministry of Health & Family Welfare, Government of India, Room No- 404, Nirman Bhawan, New Delhi-110011	pknayak55@gmail.com  Ph(O):- 23062091
14.	Ms. Anamika Saxena Consultant	Ministry of Health & Family Welfare, Government of India, Room No- 404, Nirman Bhawan, New Delhi-110011	dctrg.mohfw@gmail.com
15.	Dr. Baya Kishore Deputy Commissioner	Ministry of Health & Family Welfare, A 512, Nirman Bhawan, Maulana Azad Road, New Delhi-110 011	b.kishore@nic.in
16.	Dr. H. Bhushan Deputy Commissioner (Maternal Health)	Ministry of Health & Family Welfare, Room no-505, A Wing, Nirman Bhawan, New Delhi-110011	dr_hbhushan@hotmail.com bhimanshu@hub.nic.in  Ph(O):- 011- 23062930
17.	Dr. S.K. Sikdar Assistant Commissioner (RSS)	Ministry of Health & Family Welfare, Room No-452, A-Wing, Nirman Bhawan, New Delhi-110011	sk.sikdar@nic.in, sikdarsk@rediffmail.com, (M) - 9911422499
18.	Dr. Sheila Vir Director	Centre for Public Health Services, B-4/141, Safdurjang Enclave, New Delhi	sheila.vir@gmail.com  Mobile: 9873680247
19.	Dr. Umesh Kapil Professor (Public Health Nutrition)	Old OT Block, All India Institute of Medical Sciences (AIIMS), New Delhi-110029,	umeshkapil@yahoo.com  Ph(O):- 26593383
20.	Dr. Manju Bala Associate Professor	Safdarjung Hospital, New Delhi-110029	Ph (O):- 26196740 (288) manjubabu@hotmail.com
21.	Dr. Renu Paruthi Routine Immunization Training Coordinator	National Polio Surveillance Project, R.K. Khanna Tennis Stadium, Afrika Avenue,	paruthire@npsuindia.org,  Ph(O):- 011-26169727

<b>S. No.</b>	<b>Contact Name</b>	<b>Address</b>	<b>Email &amp; Phone</b>
		Safdarjung Enclave, New Delhi-110029	Mob: 9810405852 Fax: 011-26191865
22.	Dr. Sudhir Gupta CMO (NCD)	Ministry of Health and Family Welfare, Room No-445, A-wing, Nirman Bhawan, New Delhi	cmoncd@nb.nic.in drsudhirgupta@gmail.com Ph(O):- 23061980
23.	Dr. Jagdish Kaur Chief Medical Officer	Ministry of Health & Family Welfare, Room No-352, A-Wing, 3 <sup>rd</sup> Floor, Nirman Bhawan, New Delhi	jagdish.kaur@nic.in
24.	Dr. Rakesh Yadav Cardiologist	All India Institute of Medical Sciences (AIIMS), Ansari Nagar, New Delhi-110029	26593218 rakeshyadav123@yahoo.com
25.	Dr. S. Menon Professor	30, Ganga Apartments, Alaknanda, New Delhi-110019	smenon30@gmail.com
26.	Dr. M.A. Arif Country Representative	Netherlands Leprosy Relief – India, B-38, Panchsheel Enclave, New Delhi – 110 017	Ph(O):- 26498546, 26497964, 26497965 Fax: 26498547 info@nlrindia.org nlrindia@airtelbroadband.in nlrindia@airtelmail.in cr@nlrindia.org
27.	Dr. Rattan Chand Chief Director (Stat)	Ministry of Health and Family Welfare, Room No-243, 'A' Wing Nirman Bhawan, New Delhi	Ph(O):- 23062699 cdstat@nb.nic.in
28.	Mr. Anoop Gupta Account Officer	A-2A/104, DDA Flats, Janak Puri, New Delhi-110058	M:- 9899179649, gupta_anoopkumar@yahoo.com
29.	Dr. Sulochana Bhat Asst Director (Ay.) CCRAS	Dept. of AYUSH, Ministry of Health & FW, Govt. of India, New Delhi	Ph (O)- 28525559 (Mon & Fri) Safdarjung Hospital - 264196743 (Tue, Wed, Thu) Resi- 23073715 M- 9968053646 dr.sulochana@gmail.com
30.	Dr. Tarun Seem Head, Health System Support Unit	Public Health Foundation of India, Institute for Studies in Industrial Development (ISID) Campus, 4, Institutional Area, Vasant Kunj (Near the Grand Hotel), New Delhi – 110070	tarunseem@hotmail.com
31.	Dr. Sher Singh Kashyotia Public Health Specialist	Emergency Medical Relief(EMR), Directorate General of Health Services, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi-110011	Ph(O):- 011-2306-2898 Mobile:- 9868-458 457 Fax:- 011-23061469, 23061457

<b>S. No.</b>	<b>Contact Name</b>	<b>Address</b>	<b>Email &amp; Phone</b>
			doctorshersingh@gmail.com doctorshersingh@yahoo.co.in
32.	Dr. M.C. Gupta Advocate (Supreme Court)	G-17/9, Malviya Nagar, New Delhi-110017	M: 9810893507, 9350237507  mcgupta44@gmail.com
33.	Dr. Abhay Kumar Shrivastava Associate Professor (Disaster Management)	Haryana Institute of Public Administration (HIPA) Room No-222, 2 <sup>nd</sup> floor, Plot No-76, HIPA Complex, Sector-18, Gurgaon-122001, Haryana	aks0121@rediffmail.com  Ph(O):- 95124-2399240, 95124-2340690,691  Fax :95124-2348452,  M: 9873289737
34.	Dr. Ashok Kumar Deputy Director General (Central TB Division)	Room No-522, C-Wing, 5 <sup>th</sup> Floor, Nirman Bhawan, New Delhi-110008	ddgtb@rntcp.org
35.	Dr. V.K. Arora Management Consultant	8/240, Housing Board, Malviya Nagar, Jaipur-302017, Rajasthan	0141-2553728(R), 9829194696 vinodarora_jpr@yahoo.com, vinodjpr@yahoo.com
36.	Dr. P. C. Samantaray Headquarters Programme Coordinator	Jansankhya Sthirata Kosh (JSK) 283, August Kranti Bhawan, 1st Floor, Annie Besant Gate, Bhikaji Cama Place, New Delhi - 110066	Tel: 011-26197380 drpcsr@yahoo.co.uk
37.	Mrs. Ratna Samantaray		

**RESOURCE PERSONS  
(NIHFW)**

1. Dr. M. Bhattacharya, Acting Director, Prof.& Head, Department of Community Health Administration, Email: director@nihfw.org, cha\_nihfw@yahoo.co.in, bhattacharya\_madhulekha@yahoo.com
2. Dr. N.K. Sethi, Professor & Head, Department of Planning & Evaluation, Email: nk.sethi@nic.in
3. Dr. A.M. Khan, Prof. & Head, Department of Social Sciences Email: m\_khannihfw@yahoo.com
4. Dr. K. Kalaivani, Prof. & Head, Department of Reproductive Bio Medicine, Email: kalaivanikrishnamurthy@gmail.com
5. Dr. A.K. Sood, Professor & Head, Department of Education & Training, Email: sood\_kumar\_ajay@yahoo.com
6. Dr. T. Mathiyazhagan, Prof. & Head, Department of Communication Email: tmathiyazhagan@nihfw.org, mathi\_53@yahoo.co.in
7. Dr. V.K. Tiwari, Professor, Department of Planning & Evaluation & Acting Deputy Director (Admn), Email: vktiwari.nihfw@gmail.com
8. Dr. J.K. Das, Prof. & Head Department of Epidemiology, and Dean of Studies Email: jkdas\_19@rediffmail.com
9. Dr. U. Datta, Prof. & ANO, Reproductive Child Health Unit, Email: utsuk@rediffmail.com, utsukdatta@gmail.com
10. Dr. Neera Dhar, Professor, Department Education & Training Email: ndhar@nihfw.org, nabadhneera@yahoo.com
11. Dr. Pushpanjali Swain, Acting Head, Department of Statistics and Demography, Email: drpswain@yahoo.co.in
12. Dr. S.V. Adhish, Prof. & Acting Head, Department of Medical Care Hospital Administration, Email: vivekadhish@gmail.com
13. Dr. Sanjay Gupta, Associate Professor, Department of Community Health Administration, Email: sanjaygupta61@hotmail.com
14. Dr. K.S. Nair, Assistant Professor, Department of Planning & Evaluation Email: k\_sreenair@yahoo.com
15. Dr. Poonam Khattar, Associate Professor, Department of Education & Training Email: pkhattar@nihfw.org, poonamkhattar@gmail.com
16. Dr. T. Bir, Professor, Department of Social Sciences, Email: tbir@nihfw.org
17. Dr. T.G. Shrivastav, Professor, Department of Reproductive Bio Medicine, Email: tgsrivastava@nihfw.org, drtg.srivastav@gmail.com

18. Dr. Gyan Singh, CMO (NFSG), Clinic I/c, Department of RBM, Email: g99singh@yahoo.co.uk
19. Dr. Renu Shahrawat, Associate Professor, Department of Reproductive Bio Medicine (RBM), Email: renushahrawat@hotmail.com
20. Dr. Ankur Yadav, Assistant Professor, Department of Communication, Email: ankuryadav41@yahoo.co.in
21. Dr. Swati Bute, Assistant Professor, Department of Communication, Email: drswatibute11@gmail.com
22. Dr. Rajesh Kumar, Assistant Professor, Department of Reproductive Bio Medicine, Email: rajeshk@nihfw.org, dr.rajesh@nihfw.org
23. Dr. Nandini A, Associate Professor, Email: Department of Community Health Administration, Email: nanthini\_subbiah@yahoo.co.in
24. Dr. Chetna Chouhan, Medical Officer (Female), Department of Reproductive Bio Medicine (Clinic), Email: chetnachouhan@nihfw.org,
25. Dr. Geetanjaly Singh, Medical Officer (Female), Department of Reproductive Bio Medicine (Clinic), Email: geetanjaly@nihfw.org
26. Dr. P. Deepak, National Consultant (Immunization Trgs.), Department of Community Health Administration, Email: drpdeepak1@gmail.com
27. Dr. S.K. Chaturvedi, Part Time Faculty, Distance Learning Cell, Email: doctorskchaturvedi@yahoo.com
28. Dr. S.C. Gulati, Senior Consultant (M&E), HMIS Project, Email: scgieg@rediffmail.com
29. Dr. Pratima Mittra, Senior Consultant, RCH-II Unit, Email: pmittra.nihfw@gmail.com
30. Dr. P.L. Joshi, Consultant, Email: doctorjoshi@yahoo.com
31. Mr. P.D. Kulkarni, Programmer & Computer Centre (I/c), Email: pdkulkarni@nihfw.org
32. Mr. Ashok Choudhary, Senior Artist, Department of Communication
33. Mr. Subhash Chand, ARO and Course Associate (PDC), Department of Community Health Administration, Email: subhash\_nihfw@yahoo.co.in
34. Dr. (Mrs.)Vinod Joon, ARO and Course Associate (PDC), Department of Community Health Administration, Email: vjoon14@gmail.com
35. Mr. D. Arya, PTF and Course Associate (PDC), Department of Community Health Administration, Email: devmitrarya@gmail.com

**Computer –** Mr. P.D. Kulkarni, Mr. Parimal Parya, Mr. Subhash Chand,  
**Team** Mr. S.P. Singh, Mr. Sherin Raj T.P., Mr. Jagdish C. Sharma



## *Aim of the Course*

*To improve the inherent competencies of district based doctors to take on public health & managerial responsibilities and in turn improve the overall delivery of health services and to implement the objectives of the on going National Rural Health Mission in the country*