

SCHEDULE OF ONLINE DLC EXAMINATION

AICTE Approved courses BATCH 2019-20

S.No.	Name of Course	Date of Theory 1 & 2	Time	Practical	Viva
1	PGDM-Executive Health Promotion (18-19 th Feb., 2021)	18 th – Feb., 2021 Thursday	Th1 - 9:30 – 12:30 Th2 - 2:00 – 5:00 pm	19 th Feb., 2021 Friday 10:00 – 11:00 am	19 th Feb., 2021 11:30 am onwards
2.	PGDM-Executive Health and Family Welfare (22-24 th Feb., 2021)	22 nd Feb., 2021 Monday	Th1 - 9:30 – 12:30 Th2 - 2:00 – 5:00 pm	23 rd Feb., 2021 Tuesday 10:00 – 11:00 am	23 rd Feb., 2021 11:30 am onwards 24 th Feb., 2021 10:00 am onwards
3.	PGDM-Executive Hospital Management (2 nd March – 4 th March, 2021)	2 nd March, 2021 Tuesday	Th1 - 9:30 – 12:30 Th2 - 2:00 – 5:00 pm	3 rd March, 2021 Wednesday 10:00 – 11:00 am	3 rd March, 2021 11:30 am onwards 4 th March, 2021 10:00 am onwards

GUIDELINE FOR ONLINE DLC EXAMINATION OF ALL COURSES

It was decided that the examination should be conducted Online with the help of Google meet. A detailed discussion was held and following decisions have been taken for further approval of the Director.

1. The final exams of the five old batches (DHM/HFW/HP/DAE&PHN) and new batch(2019-20) three courses (PGDHM/PGDHFH/PGDMHP) were supposed to be conducted in December,2020. But due to pandemic situation, it is now proposed that exam may commence from January, 2021 for old batches followed by new batch(2019-20) through online mode with the Google meet.
2. The written examination of three hours for each paper(I &II) will be conducted on day one and 30 minutes for practical examination followed by viva voice on day two or three depending on the number of candidates.
3. The candidates will use laptop/desktop and mobile phone with internet connection. We request students to come to a place where the internet doesn't have any interruption and keep their camera on facing towards them during the exam time so that the invigilator may follow without many hurdles. Once the exam started, the student should not leave the sitting place of the room.
4. In the first page of answer sheet the students write the (i) name of the course (ii) year of enrollment (iii) Roll number assigned and (iv) Paper and etc. The answer of any question should be started from fresh pages with mentioning the question or number.
5. Google meet will be used to take the attendance of the candidates. Written examination will be held for 3 hours in morning and afternoon for each paper.
6. The question paper will be send to the candidate through email **just 5 minutes before the examination.**
7. The candidates will send scanned copies of the answer sheet to DLC Cell within 30 minutes after completion of the examination.
8. Development of All question papers for written & practical should be ensured by the respective Course Coordinators/Co-coordinators through external examiners.
9. Only one Viva will be conducted including General viva and Project Viva through one link/individually as per roll no.
10. Online exam will be conducted in a collaborative mode with DLC and course coordinators/ co-coordinators.